CENTRAL ELECTROCHEMICAL RESEARCH INSTITUTE
(Council of Scientific & Industrial Research)
Karaikudi-630 006.

CAR/TEMPO/SUMO/INNOVA/TAVERA/JEEP/INDICA/TRACTOR **PH/CELL NO_____.**

VEHICLE INDENT

1. Name and Designation of Indentor :

2. Purpose with full details :

3. Terminus up to :

4. Date on which vehicle is required (with time) : Date: Time: **From** **To**

5. Whether Office/ Hired Vehicle :

6. Project Number :

I hereby certify that the vehicle indented for will be used only for the purpose indicated against Col.No.2.

Signature of the Indentor with date

Recommended Official trips

DIVISION/SECTION HEAD

Shri _____ will drive the vehicle No._____

APPROVED

S.O (G) **A.O./COA** **DIRECTOR**

N.B.: REQUEST FOR VEHICLE SHOULD BE SENT ONE DAY IN ADVANCE

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